



LOWER SCHOOL ADMISSION PROCEDURES:

Junior and Senior Kindergarten - 3, 4, and 5 year olds

The requirements for admission are:

Junior Kindergarten students must be at least **3 years old** to be admitted.

Senior Kindergarten students must be at least **5 years old** by **December of the current school year**.

1. A completed application form with a non-refundable fee of **\$35.00** payable to **SACRED HEARTS ACADEMY**.
2. A copy of the applicant's pre-school evaluation report for the first semester of the current school year (if applicable).
3. A copy of the birth certificate.
4. Completion of admission testing as scheduled. (*)

(*) **Applicants will be notified of the date and time for admission testing.**

Mail all information to:

**SACRED HEARTS ACADEMY
ADMISSIONS OFFICE
3253 WAIALAE AVENUE
HONOLULU HI 96816**



Sacred Hearts Academy

3253 Waialae Avenue • Honolulu, HI 96816 • (808) 734-5058 • Fax (808) 737-7867

To the Parent or Guardian,

Please print or type the first line on the reverse side. Give this form to a teacher in an academic area.

Please provide the teacher with a stamped envelope addressed to:

**SACRED HEARTS ACADEMY
ADMISSIONS OFFICE
3253 WAIALAE AVENUE
HONOLULU HI 96816**

The teacher will mail the completed form directly to **SACRED HEARTS ACADEMY**. This information will be held in strict confidence.

I hereby give my permission to release the information indicated on the Teacher Reference Report regarding my child, _____
for the purpose of admission to **SACRED HEARTS ACADEMY**.

Signature of Parent/Guardian

Date

To the Teacher:

*This student is an applicant for admission to **SACRED HEARTS ACADEMY**. We regard your professional evaluation of this child as a part of the criteria used in considering her application. Please complete the Teacher Reference Report on the reverse side. The parent/guardian is aware that any information you supply will be held in strict confidence. Please return this form directly to **SACRED HEARTS ACADEMY**.*

Betty White, Head of School



AFTER SCHOOL CARE FOR CHILDREN IN JK – 6

SACRED HEARTS ACADEMY offers an After School Care (ASC) Program for students in grades Junior Kindergarten to 6. Space is limited. There will be an adult and an Academy student assistant for every 12 students in Junior Kindergarten; for every 16 students in Senior Kindergarten; and for every 20 students in Grades 1 – 6.

HOURS: After School Care is conducted from 2:15 – 6:00 p.m. on Monday, Tuesday, Thursday and Friday and 1:00 – 6:00 p.m. on Wednesday. Students in Junior Kindergarten to Grade 3 will be dropped off by their teachers in the cafeteria to be checked in by their ASC teachers. Students in Grades 4 to 6 will proceed to the cafeteria after their classes at 2:30 p.m.

PROGRAM: Activities in After School Care include homework supervision, silent reading, arts and crafts, quiet games, enrichment activities, outdoor games, free play, unstructured time, rest, and occasionally, a movie or a documentary.

SNACKS: A nutritious snack will be served from 3:00 – 3:30 p.m. The cost is included in the fees.

PICK-UP: Parents need to sign out when they pick up their daughters from the After School Program. Your daughters will be released only to those authorized to pick them up. A driver's license or state ID is required for identification.

LATE PICK-UP: For any late pick-up, an additional charge of **\$5.00** per quarter of an hour or a fraction thereof will be charged. This fee is payable in cash or check (paid to **SACRED HEARTS ACADEMY**) when you pick up your daughter.

FEES: The fee for the school year for **2011-2012** is **\$1700.00**.